

## Information seminar for potential applicants

Seminar focuses on Programme Specific Objective

### 1.1 To increase number of visitors to the Programme area through improving and developing cultural and natural heritage objects, services and products

8 May 2019, Ventspils Pārventa library, Tārgales 4, Ventspils, Latvia

23 May 2019, Zarasai library, D. Bukonto 20, Zarasai, Lithuania

09:30 – 10:00	<i>Welcome coffee. Registration</i>
10:00	<i>Start of the seminar</i>
	<p><b>Main requirements of the Programme for the 3<sup>rd</sup> call for project proposals for all specific objectives</b></p> <ul style="list-style-type: none"> <li>• Programme priorities and specific objectives</li> <li>• Possible supported activities</li> <li>• Requirements for projects</li> </ul> <p><i>Group work: Generation of the project idea.</i></p>
11:50 – 12:10	<i>Coffee break</i>
	<p><b>Overview of projects implemented under Specific objective 1.1</b></p> <p>Presentation of the project implemented under Specific objective 1.1</p> <p><b>Project intervention logic</b></p> <ul style="list-style-type: none"> <li>• Project objective, main outputs, results, activities, deliverables</li> <li>• Project work plan</li> <li>• Planning of project communication</li> </ul>
13:00 – 14:00	<i>Lunch</i>
	<p><i>Group work: Development of the project.</i></p> <p><b>Financial management and eligibility of costs</b></p> <ul style="list-style-type: none"> <li>• Project budget and eligibility of costs</li> <li>• Project reporting and cashflow</li> </ul>
15:00 – 15:20	<i>Coffee break</i>
	<p><i>Group work: Assessment of the project budget.</i></p> <p><b>Preparation and submission of application in electronic Monitoring System</b></p>
16:00	<p>Questions and answers.</p> <p><i>End of the seminar</i></p>