

## Information seminar for potential applicants

Seminar focuses on Programme Specific Objectives

**3.1 To improve accessibility and efficiency of social services, and**

**3.2 To improve living conditions in deprived communities and territories**

16 May 2019, Šiauliai University library, Vytauto 84, Šiauliai, Lithuania

22 May 2019, Malta secondary school, Skolas 5, Malta, Latvia

09:30 – 10:00	<i>Welcome coffee. Registration</i>
10:00	<i>Start of the seminar</i>
	<p><b>Main requirements of the Programme for the 3<sup>rd</sup> call for project proposals for all specific objectives</b></p> <ul style="list-style-type: none"> <li>• Programme priorities and specific objectives</li> <li>• Possible supported activities</li> <li>• Requirements for projects</li> </ul> <p><i>Group work: Generation of the project idea.</i></p>
11:50 – 12:10	<i>Coffee break</i>
	<p><b>Overview of projects implemented under Specific objectives 3.1 and 3.2</b></p> <p>Presentation of the project implemented under Specific objective 3.1 or 3.2</p> <p><b>Project intervention logic</b></p> <ul style="list-style-type: none"> <li>• Project objective, main outputs, results, activities, deliverables</li> <li>• Project work plan</li> <li>• Planning of project communication</li> </ul>
13:00 – 14:00	<i>Lunch</i>
	<p><i>Group work: Development of the project.</i></p> <p><b>Financial management and eligibility of costs</b></p> <ul style="list-style-type: none"> <li>• Project budget and eligibility of costs</li> <li>• Project reporting and cashflow</li> </ul>
15:00 – 15:20	<i>Coffee break</i>
	<p><i>Group work: Assessment of the project budget.</i></p> <p><b>Preparation and submission of application in electronic Monitoring System</b></p>
16:00	<p>Questions and answers.</p> <p><i>End of the seminar</i></p>