

MAIN REQUIREMENTS FOR PROJECTS

22-23 October 2025

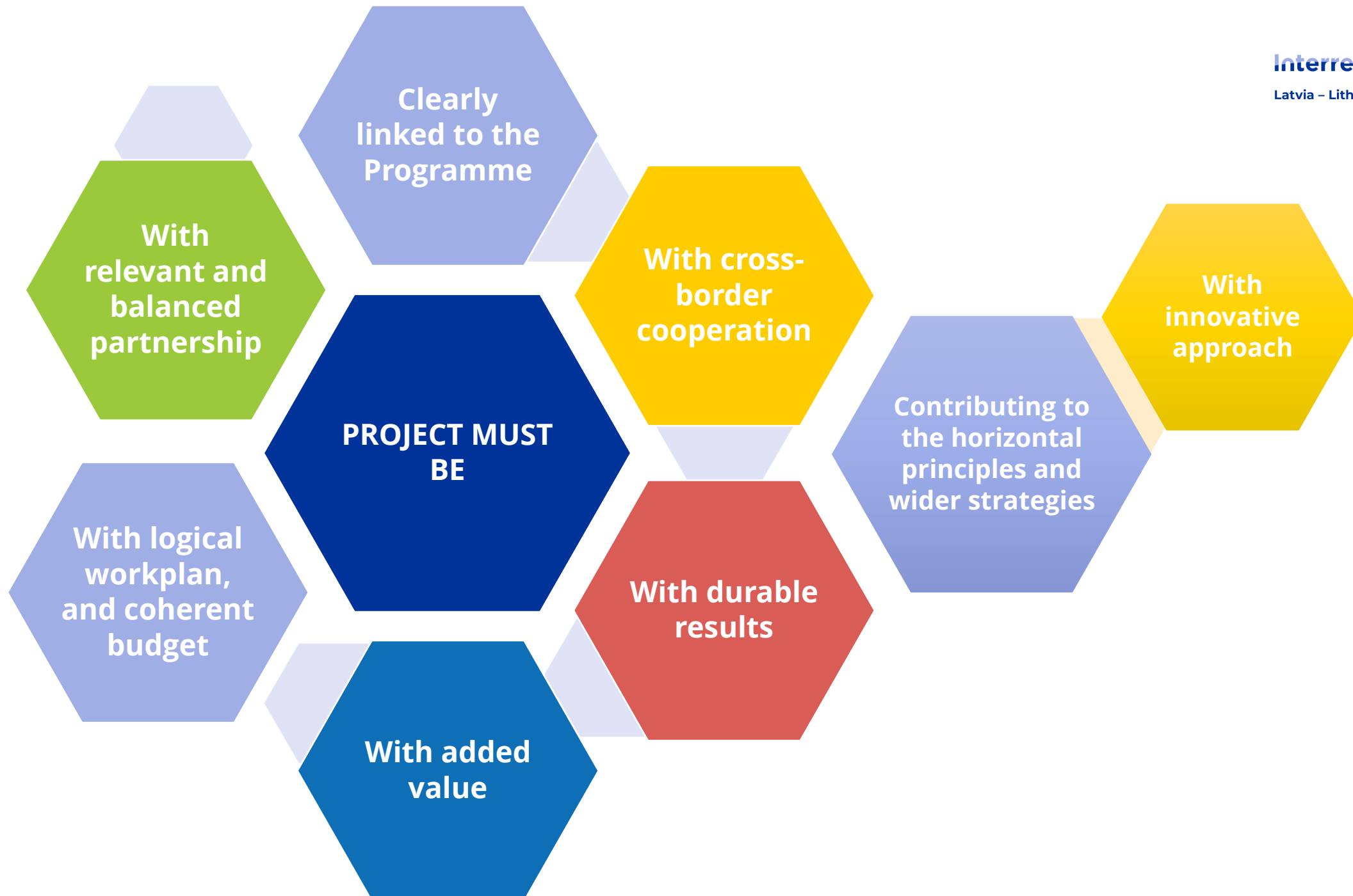
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Latvia – Lithuania



Relevance to the Programme



Relevance to the Programme area

- Project must address common challenges and opportunities across the Programme area.
- Results should benefit other regions or extend beyond the local project area.

Clear links to the Programme

- Project objective, specific objective, outputs and results must contribute to the chosen SO 2.1/SO 2.2, its output and result indicators.
- Project is linked to SO 2.1 and SO 2.2? Select **only one SO** — the most relevant.

Project partnership

Geographical coverage



There must be at least

-  One partner from Latvia
-  One partner from Lithuania

Partners registered outside the Programme area **must:**

- be crucial for achieving of the project objectives,
- bring competence or knowledge that does not exist in the Programme area,
- create added value.

NOTE: All benefits from achieved activities should remain in the Programme area!

If a partner is located outside the Programme area, the justification for the participation of such partner in the project has to be described in section B.1.6. (in JEMS)

Project partnership

Eligibility requirements

Each partner must be
**a registered legal
entity**

 In LT: registered in the Register of Legal Entities (www.registrucentras.lt)

 In LV: registered in the Register of Enterprises of the Republic of Latvia (www.ur.gov.lv)

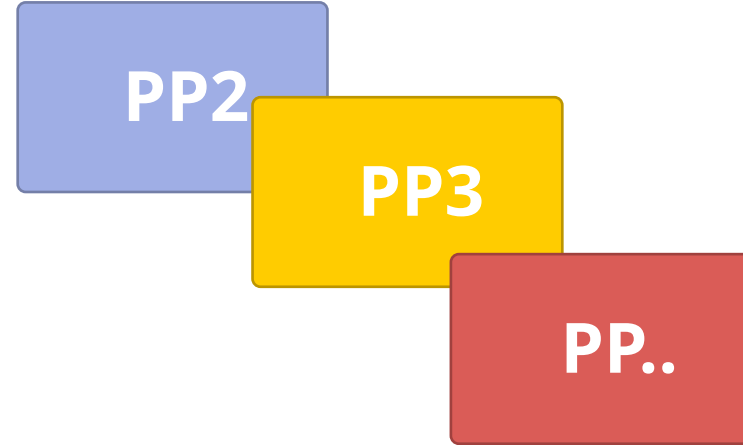
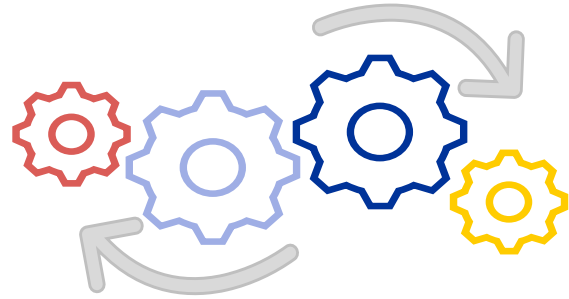
National, regional, local authorities

Public equivalent bodies

NGOs

Project partnership

Responsibilities



Lead Partner (LP) responsible for:

- project development, implementation, and financial management
- acting as main link with Programme bodies- Managing Authority (MA)/Joint Secretariat (JS)
- signing the Subsidy Contract and Partnership agreement, etc.

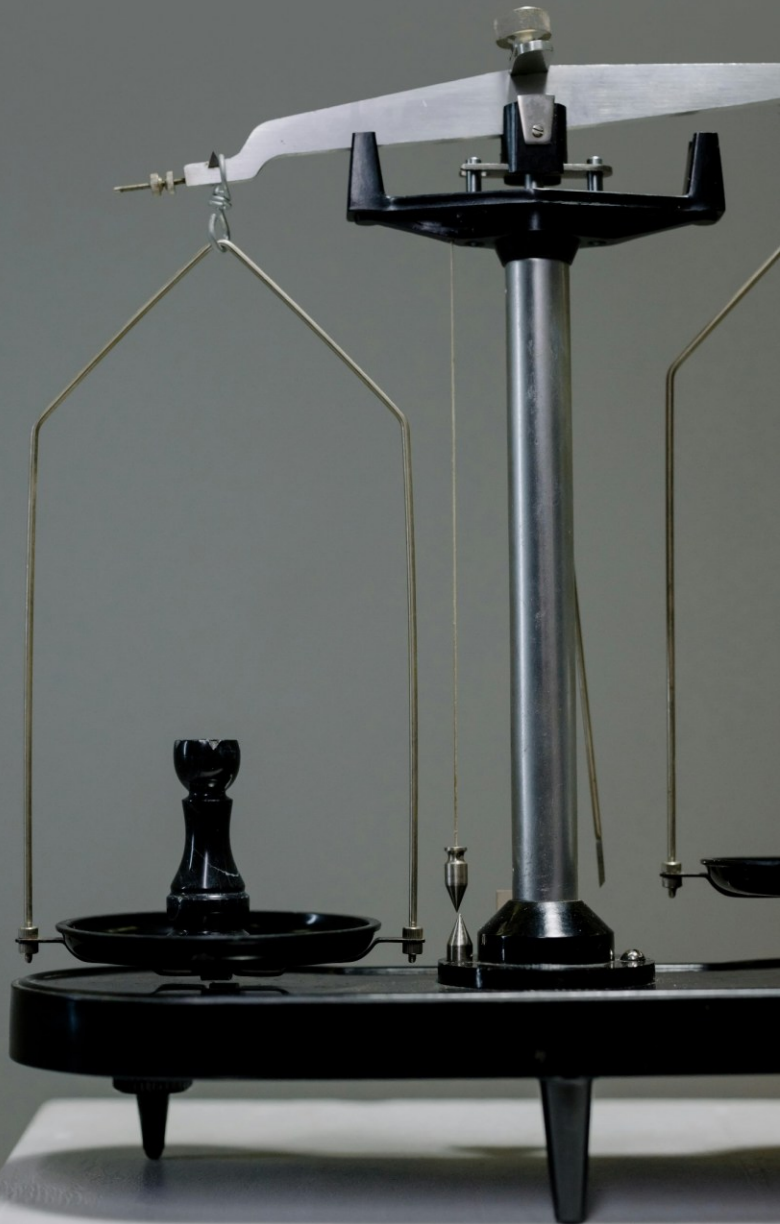
Each partner:

- contributes to project development and implementation
- responsible for sound financial and administrative management
- participates in preparation, implementation, and closure stages
- acts according to the Partnership Agreement

Project partnership

Capacities & balance

- Strong cross-border cooperation
- Relevant EU/international project experience
- Sufficient financial, technical & human resources
- **All partners contribute financially**
- Partnership balanced by sector & territory
- Partners have complementary roles with clear responsibilities



Project partnership

Requirements for NGOs as a LP

Total project ERDF co-financing is ≤200 000 EUR	LP's cumulative revenue of the last two financial years (2023, 2024) o from the date of its establishment (if the NGO was established later) must be at least 25% of the intended ERDF co-financing of the LP's budget.	
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Total project ERDF co-financing is >200 000 EUR	LP organization must be established not later than in 2023, and	
	LP's cumulative revenue of the last two financial years (2023, 2024) must be at least 50% of the intended ERDF co-financing of the total project budget.	



Cross-border cooperation

The need for cooperation: clearly demonstrate why the cooperation is crucial for the success of your project. Tell us why your goal can not be achieved if only one country is being involved in the project.

Added value: the cooperation should bring added value and positive impact to your area.

Community and stakeholders: involve diverse target groups in planning and executing cross-border activities. Explain how many target groups would benefit from such a cooperation across the border.

Each project must meet at least 3 out of 4 cooperation criteria:

- Joint development
- Joint implementation
- Joint financing
- Joint staffing (optional)



Added value and innovative approach

Is your idea something new?

Innovative approach: introduce fresh solutions and avoid duplicating existing projects.

Learning from the past: utilize insights from previous initiatives but enhance them with unique innovations.

Make synergies: use synergies with other past or current EU and other projects

Explore LatLit projects:

- <https://2014-2020.latlit.eu/supported-projects/>
- <https://latlit.eu/projects/>

Explore KEEP - EU cooperation projects database

- <https://keep.eu/>

Contribution to wider strategies

Check if your project contributes to:

- regional,
- national and
- international strategies (EU strategy for Baltic Sea Region – EUSBSR)

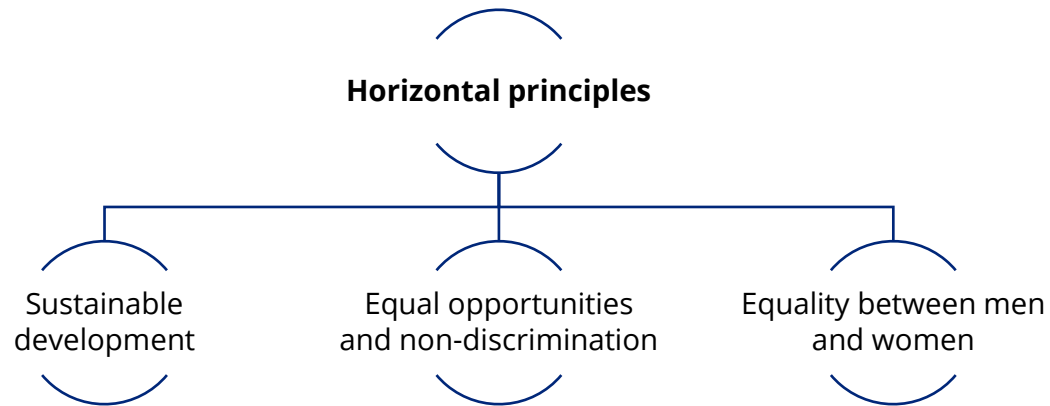
Explain these contributions clearly in the Application Form.



Horizontal principles

Do you uphold horizontal principles?

Do not discriminate but provide equal opportunities to all participants



Projects with a negative contribution will not be selected for funding!

Environmental projects must have a direct positive impact to the sustainable development.

State Aid

State aid is any advantage granted by an EU Member State using public resources that selectively benefits certain undertakings, distorts or threatens to distort competition, and affects trade between Member States.

The Programme uses General Block Exemption Regulation (GBER) under which State aid relevant partners can participate in the projects under the same conditions as partners not receiving State aid.

- *Article 20 of the GBER – up to 2,2 MEUR per project partner per project*
- *Article 20a of the GBER – up to 22 000 EUR per undertaking per project*

Use the self-check module in JEMS to verify your project's compliance with State Aid rules!



Durability of project results

How will your idea look like when project is over?

- Results and structures should last beyond the project's lifetime
- Plan actions to continue knowledge, services, and benefits after project end
- Include long-term sustainability measures in the work plan
- **Ownership:** Who will maintain and fund outputs?
- **Durability:** How will results benefit target groups long-term?
- **Transferability:** How will outputs be shared or adapted elsewhere?



Work plan and budget

- Ensure the workplan is realistic and aligned with project objectives, outputs, and results.
- Activities should be logical, transparent, and feasible within available resources and time.
- The budget must be coherent, proportionate, and cost-efficient to achieve planned results.

Project duration

For how long can you run the project?

Maximum of 24 months

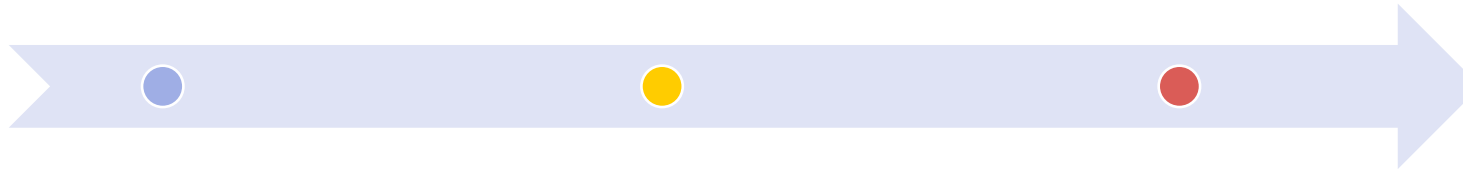
NB! Applications with requests of **more than 24 months will be rejected**

Reporting happens every 6 months



Project
start

Project
end



Maximum 24 months

Pre-submission mandatory consultation



LP must consult JS before submission of application to confirm project idea fits Programme rules

Consultation is valid if:

- ✓ LP representative attends (online or in person)
- ✓ Project Idea Form discussed (eligibility, objectives, results, budget, etc.)

Rules:

-  **Book** via: latlit@varam.gov.lv
-  **Submit** Project Idea Form **≥2 days before meeting**
-  LP attendance mandatory
-  Projects **without consultation = ineligible**
-  Deadline for consultations - **12 January 2026**



Project Idea Form



Project idea form

Project title	
✓	
Priority – Specific Objective (choose relevant)	
Priority II Green, resilient and sustainable development	
☐	<u>SO 2.1</u> Promoting climate change adaptation and risk prevention and resilience taking into account eco-system-based approaches
☐	<u>SO 2.2</u> Enhancing protection and preservation of nature, biodiversity and green infrastructure, including in urban areas, and reducing all forms of pollution
Project partners	
✓	
Provisional project budget	
✓	
Common challenges to be solved by the project (Why the project is needed?)	
✓	
Main project idea (short description)	
✓	
Cross-border cooperation aspect	
✓	
Project objective	
✓	
Project outputs and results	
✓	
Project activities	
✓	
Questions from applicant	
✓	

<https://latlit.eu/calls-for-proposals/3rd-call-for-proposals/>

Key tips & recommendations (from previous calls)



Project context and contribution to the Programme	Justify the common challenge and demand for the project using facts and data
	Describe the project approach – what will be done and how it will work
	Explain how outputs, results, and objectives contribute to Programme priorities
	Ensure durability – plan maintenance and continued use of results and infrastructure
	Explain innovation – show what is new, unique, and why it matters
Cross-border cooperation	Justify the need for cooperation – explain why the project cannot be implemented without it
	Demonstrate the benefits for partners and target groups – go beyond simple exchange of experience
	Show actual cooperation in activities – ensure clear partner involvement and shared responsibilities

Partnership relevance	Define clear roles for partners based on their expertise and knowledge
	Ensure the Lead Partner (NGO) meets the financial requirements specified in section 4.2 Project partnership
	Make sure all partners have a budget . Projects with partners with no budget are rejected
	Maintain a balanced partnership – fair involvement and reasonable budget distribution
Methodology and work plan	Ensure a logical sequence of activities with a clear timeline and links between them
	Provide clear descriptions of activities
	Plan communication activities
Budget	Link all costs directly to work plan activities
	Detail cost breakdowns, specifying what is included
	Justify planned costs

THANK YOU! PALDIES! AČIŪ!

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