

GENERAL REQUIREMENTS

8 May 2024

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Interreg  Co-funded by
the European Union

Latvia – Lithuania

Project ingredients



Relevance to the Programme area



Does your project fit the Programme area?

1. Programme Area Fit:

1. Why is your project needed?
2. Provides solution for a joint need.

2. Transferability of Solutions:

1. Solutions can be transferred to other regions and organizations.

Balance of the partnership

Who will be involved in the project?

Partners with different skills and experiences

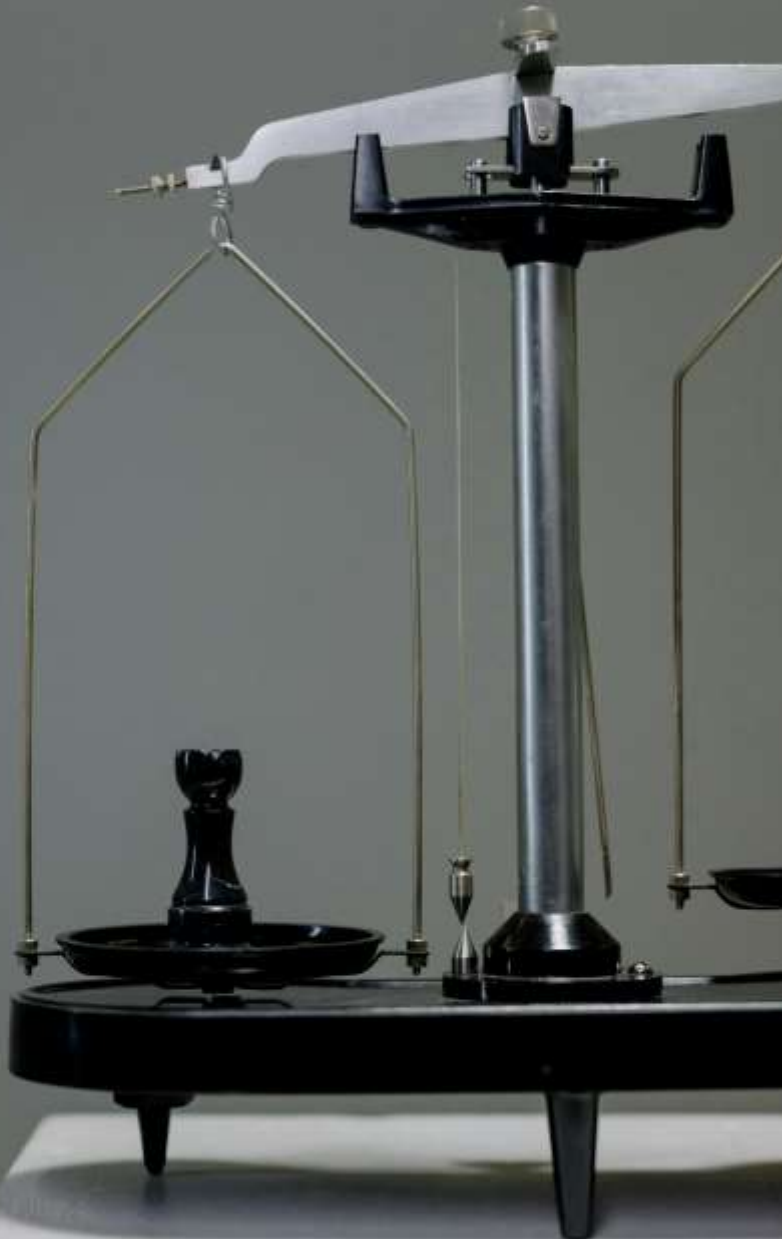
Involvement of everyone

Representation between

Levels (local, regional, national)

Sectors (municipalities, universities, NGOs, etc.)

Countries (as equal balance of partners between two states as possible)



Eligibility Requirements

Who qualifies for partnerships?

- **Public organizations:** National, regional, and local government bodies.

- **Public equivalent bodies*:**

established for the specific **purpose** of meeting the needs for the general interest and not having an industrial or commercial character*,

having legal personality, and

- **financed** for the most part by the state, regional or local authorities, or other bodies governed under public law, or
- subject to **management** supervision by those bodies, or
- having an **administrative**, managerial, or supervisory board where more than half of the members are appointed by the state, regional or local authorities, or other bodies governed by public law

- **NGOs (Non-Governmental Organizations):** Non-profit organizations focused on the public good.

*More about Public equivalent bodies in Programme Manual Section 4.2 (page 32)

Financial Requirements for NGOs as Lead Partners

- ERDF Co-financing for project \leq €200,000:
 - Cumulative revenue of the last two years or since establishment must be at least 25% of intended ERDF co-financing.
- ERDF Co-financing for project $>$ €200,000:
 - NGO must be established no later than 2021.
 - Cumulative revenue of the last two years must be at least 50% of intended ERDF co-financing of the total project budget.



Partners roles

Are all partners equal?

One of the partners is selected to be **Lead Partner (LP)***

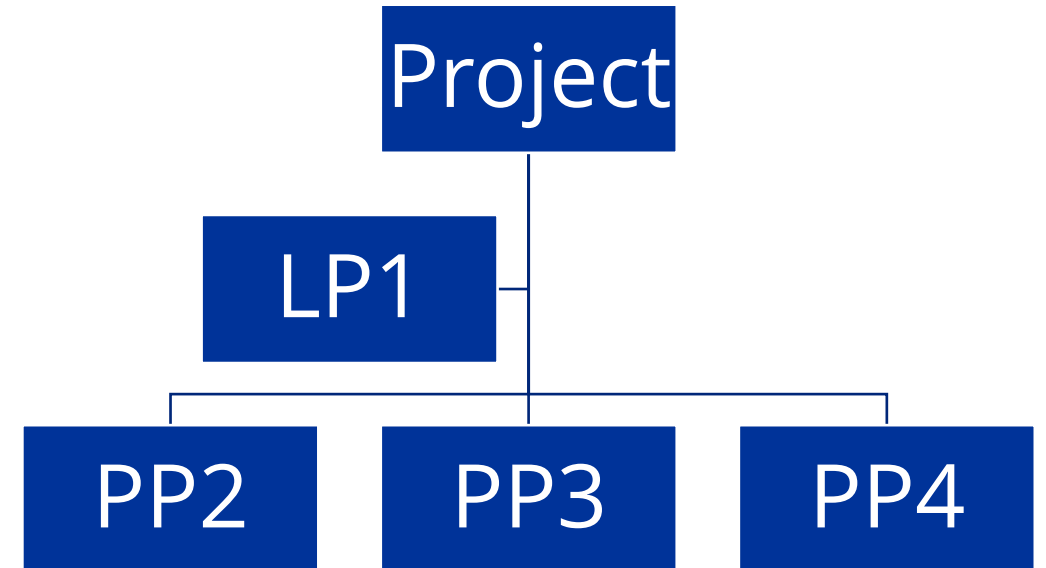
Others are **Project Partners (PP)**

Responsibilities of LP:

- coordination,
- communication,
- financial management etc.

Benefits:

- direct contact with JS,
- more control over the project flow, etc



*If NGO wants to be LP, please see slide nr 7 check in Programme Manual Section 4.2.3 (page 33)

Partners from Outside the Area



Can you take part if we are from the outside of the Programme area

Yes, but:

Only if your expertise is vital and
unavailable locally

You focus on bringing benefits to the Programme area

Clear links to the Programme

Is your project connected to the Programme goals?

- Matches a Programme **specific objective** (SO)*. (Think of these as specific goals the Programme has.)
- Your project helps achieve those goals.
- Pick the closest match, not all will apply.

Priority	Specific Objective
1. Capacity building and people-to-people cooperation	1.1 Other actions to support better cooperation governance (ISO6.6)
2. Green, resilient and sustainable development	2.1 Promoting climate change adaptation and risk prevention and resilience taking into account ecosystem-based approaches (RSO2.4)
	2.2 Enhancing protection and preservation of nature, biodiversity and green infrastructure, including in urban areas, and reducing all forms of pollution (RSO2.7)
3. Fair and inclusive society	3.1 Promoting the socioeconomic inclusion of marginalized communities, low income households and disadvantaged groups, including people with special needs, through integrated actions, including housing and social services (RSO4.3)
4. Economic potential of tourism and heritage	4.1 Enhancing the role of culture and sustainable tourism in economic development, social inclusion and social innovation (RSO4.6)

*More about SOs in Programme Manual Section 3 (page 10)

Importance of Cross-Border Cooperation (CBC)

Is there a Cross-Border element in your project?

- **The need for CBC:** Clearly demonstrate why the need for CBC is crucial for the success of your project.

Tell us why your goal can not be achieved if only one country is being involved in this project.

- **Added value:** The CBC should bring added value and positive impact to your area.

Explain us how you intend to make synergy out of this cooperation.

Community and Stakeholder: Involve diverse groups in planning and executing cross-border initiatives.

Explain us how many diverse groups would benefit from such a cooperation across the border

*More about CBC in Programme Manual Section 4.1 (page 30)



How to ensure CBC?

Category	Status
Joint development	Mandatory
Joint implementation	Mandatory
Joint financing	Mandatory
Joint staffing	Optional

*More about CBC in Programme Manual Section 4.1 (page 30)

Durability of the result

How will your idea look like when project is over?

Project benefits keep going after it ends.

- **Ownership:** Identifying and securing responsible entities for long-term management.
- **Transferability:** Extending the project's potential impact beyond the immediate region.
- **Durability***: Continual utilization and benefits from project outputs.

*More about durability in Programme Manual Section 6.5 (page 84)

Added value and innovative approach

Is your idea something new?

- **Innovative Approach:** Introduce fresh solutions and avoid duplicating existing projects.
- **Learning from the Past:** Utilize insights from previous initiatives but enhance them with unique innovations.
- **Research Existing Projects:** To ensure uniqueness, explore completed projects on <https://keep.eu/> and previous LatLit project website
- <https://2014-2020.latlit.eu/supported-projects/>
- <https://latlit.eu/projects/>



Wider strategies and Horizontal principles

Do you also contribute to more global goals?

Check if your idea contributes to:

regional,

national and

international strategies (EU strategy for Baltic Sea Region – EUSBSR*)

Do you uphold horizontal principles?

Do not discriminate but provide equal opportunities to all participants**



*More about broader goals in Programme Manual Section 4.7.3 (page 41)

**More about Horizontal principles in Programme Manual Section 4.7.1 (page 40)

Each partner (LP and PP) must be registered

In Latvia

registered in the Register of Enterprises of the Republic of Latvia

www.ur.gov.lv

In Lithuania

registered in the Register of Legal Entities

www.registrucentras.lt

Common requirements

- Each partner has their **own** bank account



Work plan (WP) and Budget

Do you have the right WP and correct budget calculations?

- **Detailed Work Plan:** A comprehensive outline of the steps and activities needed to achieve project goals, with a defined timeline and responsibilities.
- **Logical Flow of Activities:** Ensures activities are interconnected and progressively build on each other, enhancing project coherence.
- **Proportionate and Coherent Budget:** Costs directly linked to activities, with clear justifications ensuring the budget matches the project's scale and scope

Project duration

For how long can we run our project?

Maximum of 24 months

NB! Applications with requests of more than 24 months will not be reviewed

Reporting happens every 6 months



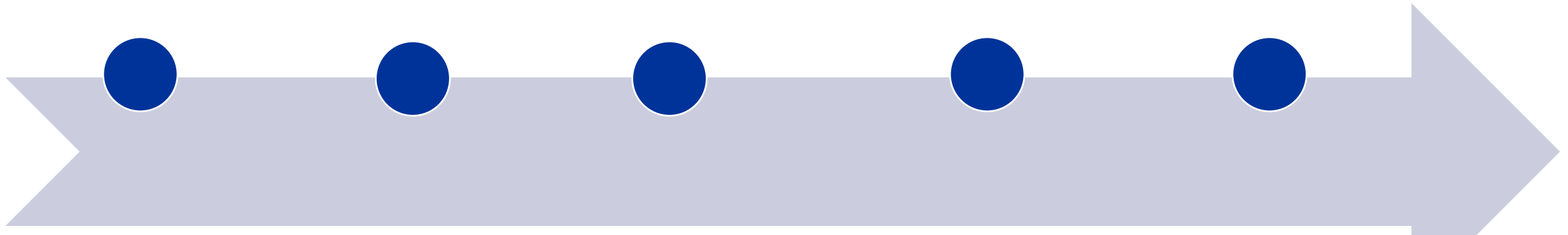
12 months

24 months

6 months

18 months

Prolongation
possible



State Aid*

- **Compliance with EU State Aid Rules:** The Programme must ensure all funded projects comply with EU State Aid rules.
- **This programme follows** (General Block Exemption Regulation - GBER) **rules**
- Must be filled in by all PPs and LP

- **NB!** A self-check module in JEMS for applicants is available!

*More about Requirements for state aid check in Programme Manual section 4.7.4 (page 42)

Advices following the 1st Call

QUALITY ASSESSMENT

COMMON MISTAKES



Weak cross-border cooperation aspect



Weakly defined outputs and results



Weak or non innovative approach



No focus on target group



Not respected durability



Not respected project
intervention logic

Project context and contribution to the Programme

- **Existence of common challenge and demand for the project** – justify with facts and data
- **Descriptions of the project approach** - what will be done in the project and how it will be working
- **Contribution to Programme priorities objectives** – formulation of outputs / results / objectives, their connection to each other
- **Durability of project results** – durability / maintenance / further use of developed solutions and equipment / infrastructure for the same purpose
- **Innovative approach and use of knowledge** – what is new and innovative, and why

Cooperation character

- **Need for cross-border cooperation** – why cooperation is needed, why project is not possible to implement without cooperation
- **Benefit for partners / target group from cooperation** – what are the benefits, only exchange of experience is not enough!
- **Actual cooperation in activities** – clear involvement of partners, sharing responsibilities

Partnership relevance

- **Role of PPs** – clear involvement of partners in activities based on expertise and knowledge
- **Requirements for LP NGO** – compliance with minimal turnover requirement
- **Balance** – balanced involvement of all partners, reasonable distribution of budget

Methodology and work plan

- **Interlink of activities** – logical sequence of activities with clear timeplan, link between activities e.g. one is needed for implementation of the other
- **Clear descriptions** – detailed information on activities and deliverables
- **Communication activities** – plan as activities/deliverables, specify details

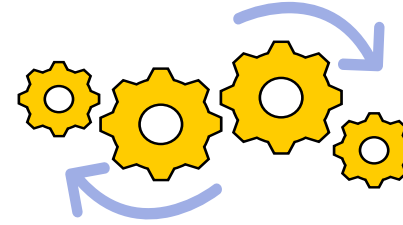
Budget

- **Costs link with workplan** – clear association of costs with activities, same names/titles, link to activity/deliverable number from workplan
- **Breakdown of costs** – detailed calculation of costs, specify what is included, specify main parameters
- **Commercial offers** – detailed commercial offers (not one line), printscreens from online shops

Project Communication

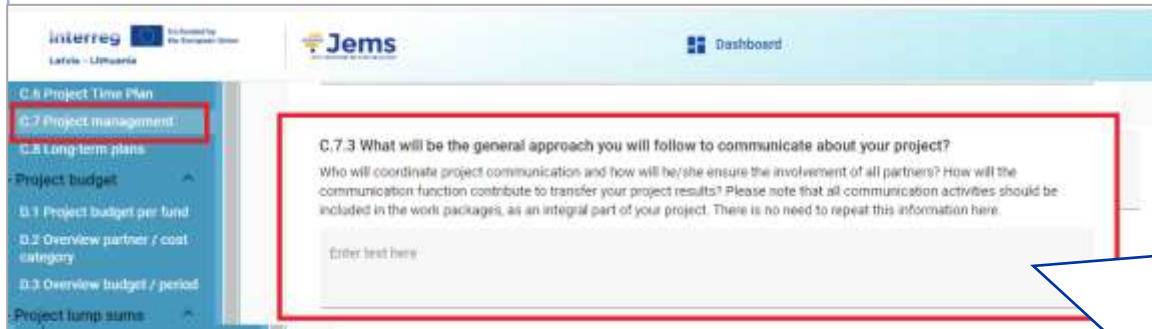


Project communication approach



Describe in section C.7.3

- Be clear, short and consistent!!!



 All partners must actively contribute.

Questions:

1. How the communication will help to transfer your project results?
 - general approach
 - target groups and stakeholders
 - communication strategies
 - communication channels
 - main communication messages
2. Who will coordinate project communication?
which partner and how?
how responsibilities will be divided?

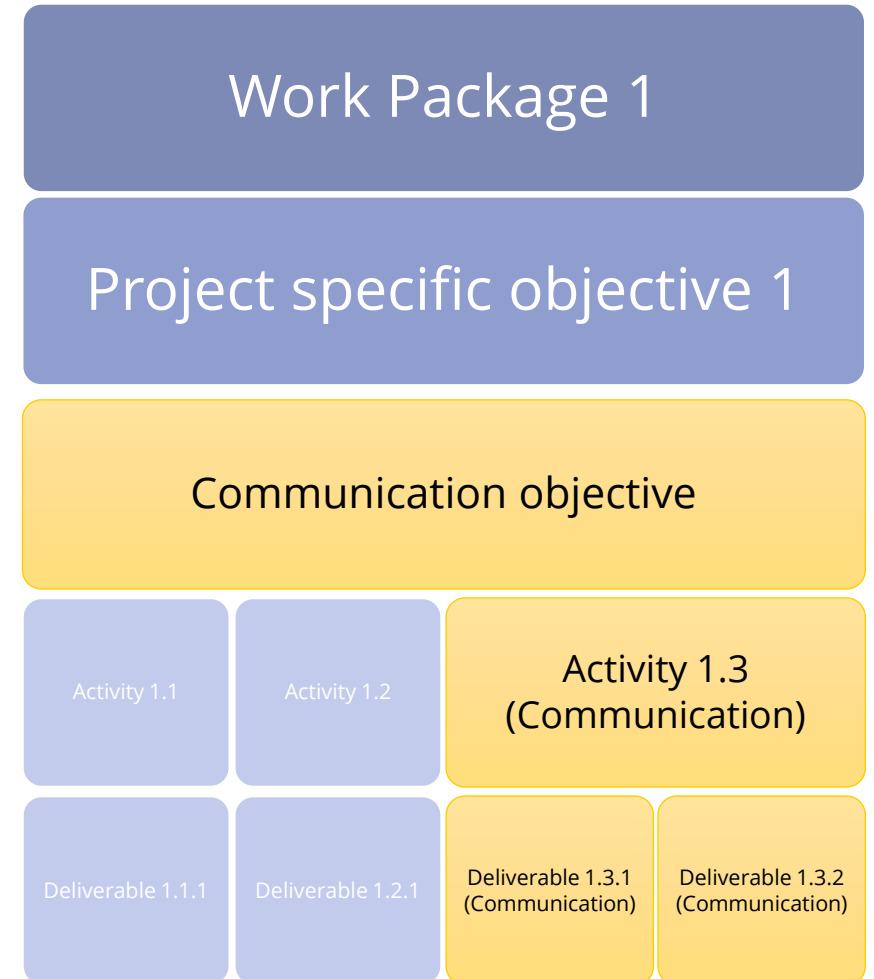
Communication objective and activities

Describe in C.4 “Work plan”

- Communication objective and target audience
- Communication activities and deliverables



- ☀ Project must have at least one communication objective!
- ☀ There should be no separate WP only for communication!



Mandatory publicity activities/deliverables

- ☀ Plan activities and/or deliverables in work plan
- ☀ Plan sufficient budget!

1. Project profile on www.latlit.eu
2. Project information on websites and/or social media of LP/PPs
3. Informative posters at premises of each LP and PP

Mandatory to
all projects



1. Durable plaques to mark physical investments:
 - project total budget > 100 000 EUR and
 - there are investments into equipment or infrastructure
2. Marking of specialised cars
3. Displaying Programme logo or

Mandatory to
specific projects



1. Information on social media
2. Marking of equipment or investments with stickers
 - cannot replace durable plaques or billboards or posters!

Recommended



If something is still not clear

Find Programme Manual for a 2nd Call on our website

Sign up for a consultation with us

(More information on <https://latlit.eu/>)

THANK YOU!
PALDIES!
AČIŪ!

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