

Online consultation on **PROJECT REPORTING** for 2nd call projects

21 July 2025

Joint Secretariat of the
Interreg VI-A Latvia–Lithuania Programme 2021–2027

Interreg



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Latvia – Lithuania

Reporting overview

! Accurate reporting helps maintain transparency and accountability throughout the project lifecycle

Reporting period – 6 months

2 types of reports:

- **Partner Report** – prepared by LP/ each PP, submitted to Controller
- **Project Report** – prepared in a consolidated form by LP based on all Partner Reports, submitted to JS



Guidance for reporting

- [Programme Manual for the 2nd call for proposals](#)
- [Guidance for Joint Electronic Monitoring System \(JEMS\)](#)
- [Presentation on reporting requirements](#)
- Project Reporting Webinar video records from 9 August 2024:
 - [Practical session on preparing Partner Reports in JEMS,](#)
 - [Practical session on preparing Project Reports in JEMS](#)
- Ask questions to JS/Controllers



Changes in the Programme Manual

The updated Programme Manual was approved on 4 July 2025

Key updates:

- 1. Institutional and Legal Updates**- updates in legal framework, titles of institutions
- 2. State Aid Rules** – clearer wording, added State aid scheme (Annex II)
- 3. Project Changes**
 - Expanded scope of deviations and updated minor changes
 - For LP saving JS harmonisation on deviations in the JEMS Shared folder
 - Introduced **flexibility rule**: cost category overspending up to 5% at project level in the **final Project Report**
- 4. Project Reporting**
 - Updates for the Final Report and the Report on achieved results
 - Clearer wording for reporting and payments; rule on payment suspension in case of suspected irregularities





Changes in the Programme Manual

4. Publicity Requirements

- Updated wording to improve consistency
- Added disclaimer use, clarified logo use (EU flag or Programme logo)
- Introduced plaque size recommendation (minimum A3) for physical investments

5. Project Closure and Audits - clearer durability deadlines for project outputs and results

6. Project Budget

- Clarified definition of cost sharing
- Clearer wording for preparing timesheets (CC1), corrected technical mistake (building permits removed as eligible from CC6)

7. Complaints - updated to reflect current national legislation

8. Annex I Programme output and result indicators – updated definition and reporting for the Programme result indicator “Organisations cooperating across borders after project completion (RCR84)”

THANK YOU! PALDIES! AČIŪ!

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